BOARD OF HEALTH

 WORKSHOP MINUTES

**January 26, 2016**

**CALL TO ORDER:** Chairman Mendel called the meeting to order at 3:05PM

**MEMBERS PRESENT:** Alan Mendel, Bruce Shepley, Roy Thompson, J. Guerino (iBerkshires)

**MEMBERS ABSENT:**

**TOBACCO 21:** Discussion was held on formulating a proposal on raising the legal age of the sale of all tobacco products in the Town of Adams to 21. This includes defining tobacco products, a written proposal, a legal review of proposal, the need for public hearings and possible implementation if approved by the Board of Health (BOH). It was agreed that we would submit, through Chairman Mendel to Jim Wilusz of Tri-Town Health, a proposal (dated November 2015) and our existing tobacco Town by-Laws for review and revisions and to invite him to our next BOH Workshop to discuss the necessary steps to move forward. If the basic content of the proposal is satisfactory, a draft incorporating any necessary changes of the existing by-laws and new language regarding the raising the legal age of sales will be composed.

**OTHER BUSINESS:** There was discussion held on the responsibilities and assignments of duties of the code enforcement office since the resignation of Scott Koczela. Jean Rice is temporarily filling the administrative assistant role of Pam Gerry. Chairman Mendel will set up a meeting with Donna Cesan before our February 3, 2016 monthly board meeting for discussion on the day to day operations of the code enforcement office.

**SCHEDULE NEXT MEETING: Regular monthly meeting February 3, 2016 @ 4:00PM**

**ADJOURN:**  A motion by Member Shepley, seconded by Member Thompson, to adjourn the meeting at 3:46 PM passed unanimously.

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